

## **Tech Tip Tuesday—January 2, 2018**

### **Boot Camp in Phoenix—end of this month!**

Happy New Year! Because of the holiday and short week, there is no formal Tech Tip this week, but we will use the space to remind people of the boot camp (aka Livery Coach User Experience) we are holding in Phoenix, on Monday, January 29 through Wednesday, January 31, 2018. That's this month! The fee for the boot camp is \$495/person, which includes all the sessions and lunch on Monday and Tuesday.

If you haven't already registered, please do so as soon as you can, by filling out the form available at [www.liverycoach.com/Jan2018/LCUserExperienceRegistration.pdf](http://www.liverycoach.com/Jan2018/LCUserExperienceRegistration.pdf) Spots are limited!

### **Hotel Information and Link for Booking**

The Boot Camp will be at the Four Points by Sheraton Phoenix North (<http://www.fourpointsphoenixnorth.com/>), located at 2532 W. Peoria Avenue, Phoenix, AZ 85029. In addition to having nice rooms and meeting space, the hotel (formerly a Crowne Plaza) has a restaurant and lounge, free Wi-Fi, and both an indoor pool and a heated outdoor pool. We have negotiated a special group rate of \$99/night.

You can book online at <https://www.starwoodmeeting.com/Book/LA25AA2018>

You can also call 1-888-627-9057, ask for the "Livery Coach" group rate.

Reservation cut-off for the block is January 15<sup>th</sup>, 2018 (less than two weeks from today)—so don't wait.

### **Agenda**

We are still finalizing the agenda, but the schedule will be:

Monday, January 29<sup>th</sup>: 9:30am – 4pm (includes lunch)

Tuesday, January 30<sup>th</sup>: 9:30am – 4pm (includes lunch)

Wednesday, January 31<sup>st</sup>: 9:30am – noon

Our current working list of agenda items (subject to change) includes

Customer communications—includes apps, online reservations, Chauffeur Direct, and more.

Mobile—all the back-office apps, like iChauffeur, and the web control panel

Rates, rates, and more rates.

Electronic Transmission—Deem Trips, Ground Span trips...how to set things up

Affiliate work—how to set up affiliates, sending and receiving work electronically (Livery to Livery, GNet, Affiliate Connect) set rates, etc.

QuickBooks—some tips and tricks to get the most out of your interface.

As we have found that these things work best with a lot of interaction, we will also have plenty of time for user discussions and questions.

In addition, although Wednesday is a half-day, we will be prepared to spend the afternoon hanging out, answering questions, and having discussions.